

# Practice Room Policies

[Please read carefully]

These general policies apply to **all** practice spaces (Spurrier and Strong):

1. **Music practice rooms are available to all students, staff & faculty of the University of Rochester** (River Campus, Eastman, URMC, etc.). **These rooms are not available to members of the community**, with the exception of those community members performing in a University ensemble. **Reservations required:** All practice rooms on the River Campus must be reserved - on-line- in advance. There are no exceptions. You may **not** use a room, *unless* you reserve said room online first. See “[How to get access to on-line reservations](#)” for details (if you don't, you won't be able to make reservations . . .).
2. **Authorized use only.** You may only reserve and use a room for yourself (the authorized user), no one else (see exception under “**Occupancy Limits**”). An “**authorized user**” is defined as one who has obtained a key to the practice rooms and registration into the EMS Music Practice Room system by way of paying a fee to the Music Department. . You may not reserve a room for someone else, under your account or name. If you reserve, you must be in attendance during said reservation. This means no sharing accounts, passwords or IDs. **No exceptions.**
3. **Using only the room you reserve:** You must use the specific room that you reserved. As an example, - if you reserve G30, you **must** use G30, not G31 nor G29, even if those rooms are unoccupied. No room switching. Use the room you reserved.
4. **Occupancy limits:**
  - a. All practice rooms are limited to a maximum occupancy of **four (4) authorized persons** at a time. No exceptions. At anytime, occupancy may be limited, should conditions warrant.
  - b. All persons must also be authorized practice room users (**see No. 2, Authorized use only**)
  - c. Said additional persons/users must be listed in the EMS reservation when it is made.

Failure to abide by this limit will result in immediate revocation of practice room access for the person under whose name said reservation is made, if not also anyone else using said room. For group practice rooms (Chamber Ensembles, Jazz Combos, etc.) email [Jimmy Warlick](#)
5. **Cleaning rooms and pianos:** Students will adhere to posted cleaning protocols in all practice rooms and utilize the provided cleaning products as instructed. Put simply - **you will clean/disinfect the room and the piano therein before and after practicing. Cleaning is to be done within and considered a part of the reservation time.**
6. Students who violate the practice room policies (**including uncivil and/or disrespectful behavior toward the student monitors, if said monitors become necessary**) will lose their access to the practice rooms and may be subject to disciplinary action per the University of Rochester Student Code of Conduct.
7. **There will be periodic checks by building managers throughout the day and evening.**
8. These polices are subject to change throughout the semester. The Music Department and Office of Academic Affairs will solicit student and faculty feedback throughout the semester and will work diligently to ensure that students have appropriate access to practice spaces.