**Carrie N. Knight**

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**Education**

University of Rochester

Ph.D History, ABD (Expected Conferral May 2022)

MA History, 2017

Teaching Field - American History

Research Fields - American Nature and History of Medicine

State University of New York-Oswego

MA History, 2005

Virginia L. Radley Fellow

Phi Alpha Theta

Wells College

BA Art History, 2003

Magna cum Laude, Distinction in Major

Phi Beta Kappa

**Professional Experience**

April 2017 - Current

University of Rochester - Rare Books and Special Collections

www.sewardproject.org

**Volunteer Collaboration Manager** - Seward Family Digital Archive

Responsibilities:

* Solicitation and training of volunteers on project standards and work procedures;
* Volunteer records and equipment management (work assignment, work-flow planning, equipment maintenance);
* Participation with management team on long-term project planning and implementation, to include work-flow planning, project standards, and prioritization of individual projects within the larger project;
* Project promotion (articles, pamphlets, videos) for internal and external release;
* Planning and facilitation of volunteer enrichment and appreciation events.

June 2014 – August 2016

Self-Employed

Aurora, NY

**Cultural Consultant/Grant Writer**

Responsibilities:

* Grant consultation/writing services for non-profit and art agencies in landscape planning, capital campaigns, and collection stabilization;
* Training on cultural best practices as they relate to collections and archives management, including museum ethics, appropriate storage environments, and collection handling;
* Exhibition evaluation for accessibility, historical and grammatical accuracy, and relevancy;
* Consultation with institutions on policy development & long-term and short-term planning.

Clients:

Windsor-Severance Historical Society, Windsor, CO

Aurora Historical Society, Aurora, NY

Fair Haven Arts Council, Fair Haven, NY

April 2009-June 2014

Town of Windsor, Parks, Recreation, and Culture Department, Art & Heritage Division

Windsor, CO

https://www.recreationliveshere.com/182/Culture

**Art & Heritage Manager**

Responsibilities:

* Creation and management of individual capital and annual operating budgets for the rehabilitation, care and interpretation of cultural resources, including archival, three-dimensional objects, and historic properties; applied for and managed state and national grants for rehabilitation and interpretive projects.
* Personnel management - hiring, supervision, and training of museum staff in cultural resources best practices, including museum ethics, appropriate storage environments, and collection handling;
* Institutional planning - routine exhibition planning, as well as development and implementation of museum strategic plan, collections assessment plan, and interpretive landscape management plan;
* Content development - research and creation of interpretive exhibition and historic site narratives, website/social media, educational and promotional material;
* Cultural resources management – assist museum curator with care, maintenance, and access of collection of approximately 10,000 objects and archival materials; creation of historic property management plans; lead in historic structure rehabilitation, restoration and adaptive re-use planning; coordination with state historic preservation office for compliance with state and national guidelines, including Sec. 106 and 110 of the National Historic Preservation Act.
* Community relations – routine consultation and collaboration with Town Board, Historic Preservation Commission, and Downtown Development Authority on historic preservation documentation, planning, project funding, and compliance with Section 106 of NHPA.

Significant Projects:

US Department of Transportation TIGER Grant, Section 106 review, Town of Windsor, CO, 2014.

Comprehensive Exhibit Redesign, Town of Windsor Museum at Boardwalk Park, 2013-2014.

Town of Windsor Museum Interpretive Landscape Master Plan, Formal Adoption, 2013.

Preserve America Community Designation, 2013.

Town of Windsor Museum Strategic Plan, Formal Adoption, 2013.

Collections Assessment Program (CAP) Survey, IMLS-funded, 2010.

Town of Windsor Art & Heritage Center Rehabilitation, State Historical Fund Grant, 2009.

August 2008-April 2009

Town of Windsor, Parks, Recreation, and Culture Department, Art & Heritage Division

Windsor, CO

https://www.recreationliveshere.com/182/Culture

**Museum Curator**

Responsibilities:

* Collections care and maintenance - cataloguing, re-housing, de/accessions, and routine care of collection consisting of approximately 10,000 objects and archival materials;
* Administration of state and local grants for historic site disaster management, rehabilitation, and adaptive re-use; coordination with state historic preservation office for compliance with state and national guidelines, including Sec. 106 and 110 of the National Historic Preservation Act.
* Exhibition planning and development; interpretation of archival and material collections, and historic structures; design, installation, and evaluation of temporary and permanent exhibitions ;
* Outreach & Education – creation of and execution of planned tours, lesson plans, and in-class visits with area schools, special groups, and regular visitors;
* Research and access – assistance with research inquiries and collections access;

Significant Projects:

Town of Windsor Art & Heritage Center Rehabilitation, State Historical Fund Grant, 2009.

Town of Windsor Historic Structures Survey, State Historical Fund Grant, 2008-2009.

Natural Disaster (Tornado) Response and Recovery, 2008-2009.

January 2006-August 2008

Cayuga Museum of History and Art

Auburn, NY

www.cayugamuseum.org

**Museum Curator** (FT, 40+ hrs./wk., Typically M-F)

Responsibilities:

* Collections care and maintenance - cataloguing, re-housing, de/accessions, and routine care of material collection consisting of approximately 10,000 objects and archival items;
* Exhibition planning and development – interpretation of collections, content development, design and installation;
* Outreach & Education – creation of and execution of planned tours, lesson plans, and in-class visits, assistance with community events;
* Research and access – assistance with research inquiries and collections access;
* Fundraising and development – grant-writing/administration and solicitation of alternate funding sources, to include sponsorships and memberships.

Significant Projects:

Lower Hudson Conference Painting Conservation, Grant and Project Mgt., 2008 and 2007

Permanent Exhibition Development, “A Child's World,” 2008

Summer 2005

City of Auburn and Historical New York Research Associates

Auburn, NY

**Research Assistant**

Responsibilities:

* Researcher, “Uncovering the Freedom Trail in Auburn and Cayuga County, New York,” Cultural Resources Survey of Sites Relating to the Underground Railroad, Abolitionism, and African American Life in Auburn and Cayuga County, New York, 2004-2005;
* Preparation of National Register of Historic Places nomination forms, including research, documentation (archival and photographic), and form completion; coordination with state historic preservation office on qualifying factors for nomination to registry;
* Assistance with application of sites to National Park Service Network to Freedom Program; coordination with National Park Service staff and New York State historic preservation officer.

**Teaching Experience**

June-August 2020

University of Rochester - History Department

**Teaching Assistant** - HIS 167M Thoreau's Nature

January-May 2020

University of Rochester - History Department

**Instructor** - HIS 258 Sewards at Peace and War

August 2018 – June 2019

University of Rochester – History Department

**Teaching Assistant** – HIS 263 The Global History of Food and HIS 247 The Korean War

**Recent Awards & Fellowships**

2021 – Dean's Dissertation Fellowship

2020 – Edward Peck Curtis Award for Excellence in Teaching, University of Rochester

2019-2020 – Aida DiPace Donald Fellowship, University of Rochester

2019 – Susan B. Anthony Institute Research Grant

2019 – New Bedford Whaling Museum Scholar-In-Residency

2017 – Harrison Fellow, Historic Landscape Institute, Monticello & University of Virginia

2016 – Slattery Fellowship, University of Rochester

**Professional Development**

**Presentations**

Deerfield-Wellesley Symposium, Historic Deerfield, March 2019

Presenter, “Visited All the Family”: The Traveling Ministry of Susan Howland, 1858”

University of Rochester - The Future(s) of Microhistory Conference, November 2017

Co-collaborator and Session Chair ("Reflections on Writing *A Midwife's Tale*," Laurel Thatcher Ulrich)

University of Rochester - Seward Stories Annual Presentation, April 2017

Presenter, "Frances in the Garden"

Howland Stone Store Museum Lecture Series, May 2015

Presenter, “A Whale of an Apple: George Howland and the 20-Ounce Apple”

Aurora Historical Society, November 2014

Presenter, “Making Sense of it All: A Beginning Look at Collections Management”

Colorado-Wyoming Association of Museums, May 2012

Co-Presenter, “Visualize, Plan, and Collaborate: Three Software Tools to Aid your Museum Practice”

Colorado-Wyoming Association of Museums, Annual Business Meeting, 2012 & 2013

Colorado Representative Report

Mountain-Plains Museum Association, Annual Business Meeting, 2012 & 2013

Colorado Representative Report

**Institute/Workshops/Web Training**

Rare Book School, University of Virginia, 2021

"Key Moments in the History of the Book in the Antebellum United States"

Historic Landscape Institute, 2017

University of Virginia & Historic Monticello

Image Permanence Institute, 2011

Sustainable Preservation Practices for Managing Storage Environments

FEMA – Emergency Management Institute, 2009

IS-100, Introduction to Incident Command System

IS-200, Single Resource & Initial Action Incidents

IS-700, National Incident Management System, An Introduction

Shaping Outcomes (Outcomes-Based Planning and Evaluation), 2009

Institute of Museum and Library Services & Indiana University

Protecting Library & Archive Collections: Disaster Preparedness, Response & Recovery Workshop, 2008

Western States and Territories Preservation Assistance Service

Care of Photographic Collections Workshop, 2008

Northeast Document Conservation Center at Syracuse University

**Conferences**

Deerfield-Wellesley Symposium, 2019

“New England Travels”

The Future(s) of Microhistory Symposium, 2017

Rochester, NY

New York Statewide Preservation Conference, 2017 & 2019

Rochester, NY

Deerfield - Wellesley Symposium, 2017

"The Art of Remembrance: Family, Art and Memory in New England"

University of Rochester History Graduate Conference, 2017

Colorado-Wyoming Association of Museums Annual Conference, 2011, 2012, 2013

Mountain-Plains Museum Association Annual Conference, 2011, 2012

Saving Places: Colorado Preservation, Inc. Annual Conference, 2009, 2013, 2014

Civic Tourism III Conference, 2010

National Association for Interpretation

The Conference on New York State History, 2008, 2006

National Council for History Education Annual Conference, 2007

**Publications**

"Reading Themselves Sick: Consumption and Women's Reading in the Early Republic, 1750-1850," *Book History*, Spring 2021.

“Shared Work, Shared History: The Seward Family Digital Archive Project,” *New York History*, Winter 2020.

"Project Showcase: Seward Family Digital Archive Community Project Achievement," *History@Work Blog - National Council on Public History*, 20 December 2017, http://ncph.org/history-at-work/.

Monthly Contributor, *The Windsor Beacon* (weekly newspaper), 2009-2014.

“Across the Sidewalk: Bridging Programming Space through Sensitive Landscape Planning.” *Parks and Recreation Magazine: The Magazine of the National Recreation and Parks Association*. April 2013.

“Negotiating Public-Private Partnerships.” *Legacy Magazine: The Magazine of the National Association for Interpretation*. January/February 2012. Vol. 23, No. 1, 22-23.