

FDI Internal Faculty Fellowship -Faculty Applicant

Before submitting your application, review the information on academic leaves in the Faculty Handbook (www.rochester.edu/provost/FacultyHandbook/Faculty_Handbook_07082008.pdf pp 39-43) and the AS&E leave guidelines (AS&E intranet: <https://secure1.rochester.edu/college/deans/intranet/html/auth.php>)

NAME _____

DEPARTMENT _____

Academic leaves taken in the last eight years

_____ None

From _____ To _____

From _____ To _____

Requested term of this FDI Faculty Fellowship

_____ Fall Semester (July 1 – December 31)

_____ Spring Semester (January 1 – June 30)

Has funding been requested from either internal or external sources for salary or funding for scholarly activities while on this FDI fellowship? If so, list details

Append this cover page to a description of the requested leave that includes the following information:

--A plan of the fellowship period including:

- a succinct description of the purpose and context of the anticipated research or scholarship;
- the work to be undertaken;
- the expected product(s) resulting from this fellowship period (e.g., publications, exhibitions, new skills or funding opportunities);
- anticipated benefits of working in FDI (e.g., collaborators, scholarly or technical resources)

--A discussion of the expected longer-term impact of the fellowship period on your scholarly activities

--A discussion of the broader impact of the fellowship period to FDI, the department and institution in activities such as teaching and program development

A brief written report on the work accomplished during the leave should be submitted to the Director of FDI, your department chair, with a copy to the Deans' Office no later than the beginning of the semester immediately following the fellowship period.