

STAGE MANAGEMENT - English 296 (4 credits / CRN 42016)

Classes start on Friday, September 4, 2015 @ 2pm – 4.40pm in Todd 202F
Labwork & Assignments start on Friday, September 4 (see your Instructor for details)
www.rochester.edu/theatre

Some Preliminary Information:

Aims: Stage Management is a class that aims to give students interested in working backstage in the management field the tools and knowledge to become effective stage managers. The class is tailored to the demands and the specific functioning of Todd Theatre and the UR International Theatre Program, though we hope that the basic lessons learned will be applicable to any stage management situation. The class consists of a once weekly lecture, and additional work on one or both productions being produced in Todd Theatre.

Attendance: Attending class is mandatory. Participating in production work is also required.

Reading Material: The course's principal textbook is an in-house publication, *The Todd Theatre Stage Manager's Handbook*, which can only be purchased from the Theatre Program. There are also other *suggested* textbooks (see below). These books tend to be very expensive. We suggest trying to get a recent edition online or second hand if possible. Copies are also on reserve at Rush Rhees Library. You should also read any of the plays on which you are working. Copies are available in the bookstore and/or from the Theatre Program office. Additional readings might be provided or requested.

Recommended Reading:

- *Stage Management* by Lawrence Stern
- *The Back Stage Guide to Stage Management, 3rd Edition: Traditional and New Methods for Running a Show from First Rehearsal to Last Performance*, by Thomas Kelly
- *A Survival Guide for Stage Managers: A Practical Step-by-Step Handbook for Stage Managers* by Mary Ellen Allison

Grading:

Your grade will be determined by your practical application of the work covered in class. Initiative, foresight, and diligence will all be rewarded.

For a full statement of the Grading Standards of the Theatre Program, please visit:
<http://www.rochester.edu/College/ENG/theatre/downloads/Grading.pdf>

Lab/Class fee: There is a lab/class fee of \$20 that pays for food, tea and coffee that will be provided for you over the course of the semester. Additionally, there is a fee of \$20 for the in-house textbook.

ADDITIONAL OBLIGATIONS

There are a series of strikes (i.e. the putting away and dismantling of the set, props, costumes, lighting and sound equipment, etc.). These are currently scheduled for: Saturday & Sunday, October 17 & 18 (*Under Milk Wood*) and on Saturday & Sunday, December 14 & 15 (for *Yerma*). Please see the Production Manager or your Production Stage Manager for details.

Strike Times and Dates are subject to revision.

You may be dealing with the following people:

GORDON RICE (Production Manager)	x 5-9006	gordon.rice@rochester.edu
CHARLIE LAWLOR (Technical Director)	x 5-3635	clawlor2@ur.rochester.edu
VIRGINIA MONTE (Props Master)	x 5-3640	artbyvirginia@gmail.com
NIGEL MAISTER (Artistic Director/Director/Set Designer: <i>Under Milk Wood</i>)	x 3-5159	nigel.maister@rochester.edu
KATIE FARRELL (Administrator)	x 5-4959	katie.farrell@rochester.edu
NADINE TAYLOR (Costume Shop Manager)		nbrookstaylor@gmail.com
TBA (Box Office Manager)		toddboxoffice@gmail.com
BOX OFFICE NUMBER	x 5-4088	

and

Tilly Grimes (Costume Designer—*Under Milk Wood*)
Seth Reiser (Lighting Designer—*Under Milk Wood*)
Obadiah Eaves (Sound Designer/Composer—*Under Milk Wood*)
Talia Jaffe (Production Stage Manager—*Under Milk Wood*)
Catherine Ulivi (Asst. Production Stage Managers—*Under Milk Wood*)
Ardelia (DeeDee) Krupkin (Assistant Director—*Under Milk Wood*)

Gisela Cardenas (Director—*Yerma*; Instructor: Plays in Production)
Arnulfo Maldonado (Set Designer—*Yerma*)
Oana Botez (Costume Designer—*Yerma*)
Mike Inwood (Lighting Designer—*Yerma*)
Brendan Connelly (Sound Designer/Composer—*Yerma*)
Daniel Parker (Production Stage Manager—*Yerma*)
Aishwarya Krishnamoorthy (Asst. Production Stage Managers *Yerma*)
Alberto Carrillo Casas (Assistant Director—*Yerma*)

Todd Kelmar (Master Electrician—*all shows*)
Kyle Meyers & Adam Parker (Audiovisual Engineers—*all shows*)
Daniel Parker (Asst. Master Electrician—*Under Milk Wood*) & Chris Granata (Asst. Master Electrician—*all shows*)
Eric Nolting (Asst. AVE—*all shows*)