Dear students,

As you are already aware, spring 2022 registration begins this Monday. Students who need to register for graduate-level courses offered through the School of Medicine and Dentistry (SMD) should read over the “Cross-School Registration Opportunities” attachment below to help guide them through registration.

Please note that students should not need instructor permission for any of the courses listed on the cross-schedule registration opportunities handout.

Unlike regular undergraduate course registration, be sure to:

- select “Spring 2022 SMD Graduate Education” as the Academic Period
- select “Graduate” as the academic level
- select the course number with the “U” suffix, the system will not let you know if you made a mistake.

Quick Reference Cards to provide basic instructions for finding course sections and registering for courses is also attached.

Please note that this process only involves courses listed on the cross-school registration opportunities handout below and does not include independent research (395) course registration. Independent research courses are registered differently during the first two weeks of the spring quarter. Visit the Biology Department’s Undergraduate Program Independent Research website for more information on this process.

Good luck!

Marianne Arcoraci
Undergraduate Biology Office

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**Cross-School Registration Opportunities**

**Arts, Science & Engineering/Eastman School of Music → School of Medicine & Dentistry**

Undergraduate students enrolled in Arts, Science & Engineering or at the Eastman School of Music are eligible to enroll in graduate courses from the School of Medicine & Dentistry.

- Courses created for specifically for undergraduate enrollment will be designated with the letter U. These courses follow the College credit hour policy and will carry 4 semester credits.
- Other SMD graduate courses may also be taken by undergraduates with instructor permission, but will transfer to the College at the listed credit hour (typically 3 credits).
- The credit hours for independent studies with SMD faculty will be based on the required work for the course. Typically, three hours of work per week for the semester is expected for each credit hour (i.e. 12 hours per week for a four-credit independent study).
- To add these courses to your schedule (or register for them), students will need to look in the School of Medicine and Dentistry course offerings (NOT in AS&E course offerings).
Students will be able to enroll, based on space and availability, when their enrollment appointment opens in AS&E. There will be no time delay between registration periods.

Courses available for Spring 2022:

- BCH 412U - Advanced Topics in Bio Macromolecules
- IND 447U - Signal Transduction
- MBI 402U - Writing in Microbiology
- MBI 403U - Drug Discovery
- MBI 404U - Intro to Emerging Pathogens
- MBI 421U - Microbial Genetics and Physiology
- MBI 456U - General Virology
- NSC 531U - Integrative Neuroscience
- PM 410U - Intro to Data Management & Analysis
- PM 413U - Field Epidemiology
- PM 414U - History of Epidemiology
- PM 415U - Principles of Epidemiology
- PM 424U - Chronic Disease Epidemiology
- PM 442U - Nutritional Epidemiology
- PM 458U - Qualitative Health Research
- PM 486U - Medical Ecology in Global Context
5. Select the Academic Level for the course section
6. Click OK

**Important Tip:** Remember to choose the blue Course Section links, seen here to the left. Course section links are used when creating saved schedules and registering for classes.

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**UR STUDENT**

**DURING OPEN REGISTRATION: Register for a Course Section**

Use this reference when preparing to register for a course section DURING open registration. Follow these steps to find and register for a course section.

**Find Course Sections**

1. Log into UR Student and click Academics
2. Under Planning & Registration, click Find Course Sections

3. Click within the Academic Period field
4. Type the term you are looking for (Fall 2020), or select Current or Future Period and choose the future academic period
   a) Select the specific Academic Period associated with the course you are looking to register for
5. Select your Academic Level
6. Click OK

9. Enter the course section name/abbreviation in search
10. Hover over the course section name link best fitting your schedule and click the related actions button
11. From the Actions window click Register

12. Select Lecture, Labs and Workshops as necessary
13. Click Grading Basis and choose Audit or Graded as needed
14. Click Register
15. View the completed course section registration from the Successfully Registered Courses report, or Click View Registered Courses for the complete view of course section registrations

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**UR STUDENT**

**Updated 04/19/20**

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**Requesting Permission to Register**

This Quick Reference Card shows students how to request permission to register for a course that is locked.

**Find Course Sections**

1. Click Academics icon from your Home page
2. Under Planning and Registration, click Request Course Section Pre-Requisite Override
3. Enter Academic Period & Academic Unit
4. Enter Course
5. Enter Course Section
6. Click OK to continue
7. Enter Comments (include all relevant information you want the
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